

Capital Region Airport Commission | 1 Richard E. Byrd Terminal Drive | Richmond International Airport, Virginia 23250-2400  
phone: 804.226.3000 | fax: 804.652.2610 | flyrichmond.com | Now you're going places.

**Subject:** Stakeholder Consultation and Business Opportunity Forum

Dear Colleagues,

Every three years, recipients of Federal Aviation Administration (FAA) funds for airport capital development projects must prepare and submit an overall three-year Disadvantaged Business Enterprise (DBE) participation goal to the FAA for review. The goal represents the overall percentage of DBE participation an agency anticipates achieving in their FAA-funded contracting opportunities during the three-year period. Before the Commission submits its proposed FFYs 2018-2020 DBE goal for Richmond International Airport to FAA, we invite you to:

1. Share your views on the proposed DBE goal for FFYs 2018-2020
2. Learn about the Airport's upcoming three year construction plan
3. Learn about the Commission's purchasing procedures
4. Network with Airport representatives

We are inviting the public at large, including small and disadvantaged businesses, minority-owned businesses, woman-owned businesses, community groups and others to join us for this important meeting. The meeting will be held:

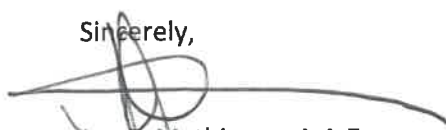
Wednesday, June 28, 2017  
**10:00 am to 12:00 pm**  
South Ticketing Conference Rooms  
Main Terminal, South Ticketing Lobby  
Richmond International Airport  
1 Richard E Byrd Terminal Drive  
Richmond, VA 23250

**RSVP by June 19 to 804-226-3014 or [realestate@flyrichmond.com](mailto:realestate@flyrichmond.com) .**

Free parking is available in the parking garage hourly lots. Attendees must bring their parking tickets with them for validation.

Please also forward this invitation to other individuals, businesses and professional organizations that you believe would want to attend this free meeting. Thanks in advance for your participation.

Sincerely,



Jon E. Mathiasen, A.A.E.  
President & CEO